

THE COMMON PARISH COUNCIL OF SUTTON & BARLAVINGTON

MEMBERS OF THE COMMON PARISH OF SUTTON & BARLAVINGTON ARE HEREBY SUMMONED TO THE FULL COUNCIL MEETING OF THE COMMON PARISH OF SUTTON & BARLAVINGTON ON
WEDNESDAY 6th SEPTEMBER 2017 AT 7.30 PM

AGENDA

Ten minutes are available at the end of the meeting for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to observe the rest of the meeting

1. Apologies for Absence
2. Declaration of Members' disclosable pecuniary interests and non disclosable pecuniary interests on items included on the Agenda
3. Approval of Minutes of meeting held on 10th July 2017 – **Attached**
4. Update on matters carried forward from previous meeting:
 - a) Village assets
 - b) Village archive
 - c) Community Right to Bid
 - d) Website Update
 - e) Co-option of additional Councillors
 - f) Camping and Caravan site meeting
 - g) Community Initiative Grant Application – Sutton Bowls Club new benches
5. Matters arising not dealt with already on the Agenda
6. County Councillor Report (10 Minutes)
7. District Councillor Report (10 Minutes)
8. GDPR Compliance
9. Highways and Footpaths & Village Maintenance Update
10. Planning Update

Current applications and decisions – **Attached**

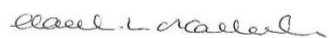
- a) **New Application** – SDNP/17/03638/LIS
SDNP/17/03637/HOUS
Location: Annexe Browns House The Street Sutton RH20 1PS
Proposal: Annex roof extension, refurbishment and associated works
- b) **New Application** - SDNP/17/03290/LDE
Location: Sutton Court Barn Barlavington Lane Sutton RH20 1PN
Proposal: Change of use land to garden
- c) **New Application** - SDNP/17/03584/LDE
Location: Old Manor House, The Street, Sutton, RH20 1PS
Proposal: Existing lawful development certificate for the continued use of converted garage as separate residential annexe

11. Update on any Consultations in progress
12. Correspondence – to note any new correspondence of relevance
13. Finance
 - a) To note receipts and approve any payments and Clerk's salary and expenses – **Appendix 1**
 - b) To approve Bank Reconciliation, Income, and Expenditure Report – **Attached**
 - c) To receive external audit report
14. Public Questions (10 Minutes)

Hannah-Louise O'Callaghan, Clerk to the Common Parish Council of Sutton & Barlavington
suttonbarlav@gmail.com
31 August 2017

15. Date of next Meeting – 15 November 2017

Signed:



HL O'Callaghan
Clerk & RFO

APPENDIX 1

Clerks Salary 1 – 31st August 2017

LCP Scale 25 (per SALC payment schedule)	£11.77 per hour
Salary for August 2017	£357.02
Less Tax August 2017	0
Less NIC August 2017	0
Net salary for August 2017	£357.02

Clerks Salary 1 – 30th September 2017

LCP Scale 25 (per SALC payment schedule)	£11.77 per hour
Salary for September 2017	£357.02
Less Tax September 2017	0
Less NIC September 2017	0
Net salary for September 2017	£357.02

Paid by Standing Order on last working day of the month

Clerks Expenses Paid after the meeting

Date	Detail	Reason	Cost ex VAT (£)	VAT (£)	Cost inc VAT (£)
10/07/17	Mileage	Mileage to PC meeting (July) 9 miles @ 45 pence per mile	4.05	0	4.05
30/06/17	Working from home allowance (July)	As per contract	18.00	0	18.00
30/07/17	Working from home allowance (August)	As per contract	18.00	0	18.00
05/09/17	Mileage	Mileage to GDPR training course 16 miles @ 45 pence per mile	7.20	0	7.20
Total			47.25	0	47.25