

**THE COMMON PARISH COUNCIL OF SUTTON & BARLAVINGTON**

**A MEETING WILL BE HELD ON**

**WEDNESDAY 14<sup>th</sup> SEPTEMBER 2016 AT 7.30 PM SUTTON VILLAGE HALL**

**AGENDA**

***Ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay to observe the rest of the meeting***

1. APOLOGIES FOR ABSENCE
2. CODE OF CONDUCT  
Declaration of Members' disclosable pecuniary interests and other interests on items included on the Agenda.
3. MINUTES OF THE MEETING HELD ON 6<sup>th</sup> JULY 2016
4. COUNTY COUNCILLOR'S REPORT (10 minutes)
5. DISTRICT COUNCILLOR'S REPORT (10 minutes)
6. MATTERS ARISING FROM PRIOR MEETINGS:
  - a) Village assets
  - b) Defibrillator refresher training
  - c) Sutton Bowls Club
  - d) Village website & archive
  - e) Co-option of another councillor
  - f) New Homes Bonus application
  - g) Transparency Grant 2016
  - h) To discuss any matters arising not dealt with elsewhere on the Agenda
7. HIGHWAYS AND FOOTPATHS & VILLAGE MAINTENANCE:
  - a) Footpaths and public rights of way
  - b) Operation watershed
  - c) Winter Maintenance Plan 2016/17
8. PLANNING
  - a) Current applications and decisions
  - b) Other planning issues
9. N.E. PARISH FORUM & OTHER COMMITTEE / ADVISORY GROUPS
  - a) CDC All Parish Meeting – Wednesday 28<sup>th</sup> September, 7pm, East Pallant House
  - b) SSALC Planning update – Tuesday 11<sup>th</sup> October, 6pm Lodge Hill
  - c) West Sussex ALC AGM – Monday 17<sup>th</sup> October, 10am Lodge Hill
10. CONSULTATIONS
  - a) Electoral Review of Chichester – closing date for comments 10<sup>th</sup> October
  - b) TAG Farnborough Airspace Consultation – closing date 5<sup>th</sup> October
11. CORRESPONDENCE
  - a) Sutton Hollow – J Pontin
12. FINANCE
  - a) To approve accounts for payment and Clerk's salary and expenses
  - b) To approve Accounts, Bank Reconciliation, Income and Expenditure Reports and Actual v Budget - Report to end August 2016
  - c) Online Banking update
  - d) VAT refund claim
  - e) Pension Auto enrolment
  - f) Other financial matters that don't require a decision
13. DATE OF THE NEXT MEETING – November 9th 2016