

THE COMMON PARISH COUNCIL OF SUTTON & BARLAVINGTON

A MEETING WILL BE HELD ON
WEDNESDAY 18th MAY 2016 AT 7.30 PM SUTTON VILLAGE HALL

AGENDA

Ten minutes are available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay to observe the rest of the meeting

1. APOLOGIES FOR ABSENCE
2. ELECTION OF CHAIRMAN AND SIGNING OF DECLARATION OF OFFICE
3. ELECTION OF VICE CHAIRMAN AND SIGNING OF DECLARATION OF OFFICE
4. CODE OF CONDUCT
 - a) Declaration of Members' disclosable pecuniary interests and other interests on items included on the Agenda.
 - b) To receive completed Register of Interest Update Forms from all Councillors
5. APPOINTMENT OF REPRESENTATIVES ON THE FOLLOWING BODIES
 - a) North East Parishes Forum
 - b) Burton and Chingford Ponds LNR
6. ELECTION OF MEMBERS TO SERVE ON THE FOLLOWING COMMITTEES
 - a) Planning
 - b) Roads, Ditches, Footpaths & Trees
 - c) Winter Maintenance Plan
 - d) Finance & Communication
7. MINUTES OF THE MEETING HELD ON 9TH MARCH 2016
8. COUNTY COUNCILLOR'S REPORT (10 minutes)
9. DISTRICT COUNCILLOR'S REPORT (10 minutes)
10. MATTERS ARISING FROM PRIOR MEETINGS:
 - a) Village assets
 - Sutton telephone box
 - Other
 - b) Defibrillator refresher training
 - c) Sutton Bowls Club
 - d) Village website & archive
 - e) Co-option of another councillor
 - f) APM
 - g) Queens 90th Birthday Celebrations - Street Party & Road Closure
 - h) To discuss any matters arising not dealt with elsewhere on the Agenda
11. HIGHWAYS AND FOOTPATHS & VILLAGE MAINTENANCE:
 - a) Update on maintenance, flooding and drainage repairs
 - b) Footpaths and public rights of way
 - c) Operation watershed update
 - d) Winter Maintenance Plan
12. PLANNING
 - a) Current applications and decisions
 - b) Other planning issues
13. Operation Watershed Phase 3 Grant
14. New Homes Bonus 2016
15. Transparency Code Grant 2016
16. Came & Co Insurance Renewal
17. N.E. PARISH FORUM & OTHER COMMITTEE / ADVISORY GROUPS
 - a) LNR meeting - 13th April 2016
 - b) SDNPA Parish Workshop – 11th May 2016
 - c) All Parish Meeting – 19th May
 - d) CDALC Meeting – Monday 25th July 2016
 - e) SSALC Briefing – Tuesday 26th July
18. CONSULTATIONS
 - a) Draft Burton and Chingford Local Nature Reserve Management Plan
 - b) Joint Minerals Local Plan for West Sussex – closing date for comments 17th June
 - c) West Sussex Household Waste consultation – closing date 12th June
19. CORRESPONDENCE

- a) West Sussex NHS trust
 - b) Chichester Observer – interest in Sutton Telephone Box
20. FINANCE
- a) Report from the internal auditor
 - b) Annual review of the effectiveness of internal control systems
 - c) Approval of accounting statements & annual return for year ended 31st March 2016 with explanation of variances schedule
 - d) To approve accounts for payment and Clerk's salary and expenses
 - e) To approve Accounts, Bank Reconciliation, Income and Expenditure Reports and Actual v Budget - Report to end April 2016
21. DATE OF THE NEXT MEETING – July 6th 2016